

Marion County Parks And Recreation Commission

April 20, 2024 – Regular Meeting Minutes

6:00 PM CVB Conference Room

COMMISSIONERS

PRESENT:

Jay Ford, President

Robert Brookover, Vice Pres.

Craig White, Secretary

J. Philip Burton, Treasurer

Jimmy Bledsoe

Tracy Evans

Rick Garcia

Cathy Maxwell

Josh Rice

Dave Shaw

Butch Tennant

STAFF

PRESENT:

Tony Michalski, Director

Tina Mascaro, Sports Management Director

GUESTS:

I. Opening of the meeting and approval of minutes

The meeting was called to order at __6:00_p.m. by _Jay Ford__(President).

The motion was made by _Butch Tennant_ and seconded by __Cathy Maxwell_ for the **approval of the minutes** for _March 20, 2024_. Motion Carried __X__ Motion Denied _____

II. Financial Report for _March 2024_

Phil discussed that 81% of the levy funds have been received. Tony is expecting at least \$400,000 more. Dave asked what our cash on hand funds were and if we'd be ok if we don't get all of the levy funding – Tony responded 'yes'.

The motion was made by _Dave Shaw_ and seconded by __Butch Tennant__ for the **financial report and invoices** for __March 2024__. Motion Carried __X__ Motion Denied _____

III. Committee Reports – no committee meetings were held this past month

- a. Program and Planning – would like to schedule a meeting around the 1st week of May; the City of Fairmont might be making an announcement regarding recreation; the Middletown commons project is moving forward so we'll need to start planning for that.
- b. Finance
- c. Nominating
- d. Personnel

IV. Director's Report

- a. MLR project update: minutes from the April 2nd progress meeting were included for all to view, as well as results from pyrite testing that was completed on the soil. Tony mentioned that we have been at somewhat of a standstill in the project due to soil compaction concerns. Veritas is set to re-mobilize onsite April 14th with a plan to move forward if any additional soil concerns arise during construction. FLL's

opening day will be held April 20th and MCPARC will pay for police reserve to help keep people out of the construction zone. Fire works were approved to be let off in the outfield of senior field and the company will vacuum the field after.

- b. Lifeguard certification class: April 19th – 21st, only 3 signed up but a few others have called indicating they were unavailable for this class. Tony will try to schedule another class. MCPARC will be reimbursing the cost of the course for those who commit to work for us for the 2024 summer season. Dave suggested Tony reach out to Pat Snively at the Chamber for help with lifeguards, and another suggestion was made to contact Tina Cowger at the 4H. Tony and Tina will reach out to these organizations.
- c. WVCORP insurance proposal was included for board members to approve. Tony indicated that MCPARC has used WVCORP for over 10 years and are satisfied with the coverage.

The motion was made by Butch Tennant and seconded by Craig White for the acceptance of the 2024-2025 coverages as presented in the proposal from WVCORP.
Motion Carried X

- d. Project Report:
 - i. MCPARC maintenance crew have begun mowing all parks. Games and practices have begun at Mary Lou Retton, the Soccer Complex, Worthing Park, and East Marion Park.
 - ii. Renovations have begun at the small bathroom at Mary Lou Retton.
 - iii. Maintenance completed work on the softball field at Fairmont State for WFMS softball team.
 - iv. Work is continuing on the shop annex building as weather permits.
 - v. Infield dirt was delivered/donated to eight fields for six different organizations across the county.
 - vi. Personalized letters were sent to all community grant recipients and MCPARC is working with those organizations to complete their grant projects.
- e. Pool Report: The pool crew has completed the process of cleaning and acid washing both pools. The main expansion joint seams in both pools have been replaced. We are in the process of re-caulking the stainless-steel gutter seams. Spot painting of the Wave pool will occur before we begin filling it. The wave pool will be filled the last week in April in case there are any issues with the new wave chamber gates; 12th Street will be filled the first week of May. Both pools are set to open May 25th. The WV state waterslide inspection date is set for May 22nd. Tony and Tina did a walk-thru of both pools to update signage and noticed severe slippage of the main side wall and some of the pool deck. Tony will contact the County Commission to have them inspect it for safety.
- f. MCPARC are the main sponsors of the Marion County Track High School track meet held on April 9th. Tony was present at the event and actively recruited for summer staff.

V. Sports Management Director Report

- a. Community Engagement
 - i. MCPARC loaned our Easter bunny costume to Bridgeport Country Club.
 - ii. Collaborating with the City of Fairmont and others for Celebrate Trails Day on April 27th.
 - iii. MCPARC sponsored the Marion County High School track meet April 9th.

- iv. Donated pool passes to the Preservation Alliance of WV for their annual historic preservation awards banquet on April 27th.
- v. Summer programming was shared with the Marion County Library and the Family Resource Network.
- vi. Tina spoke to Leadership Marion April 4th and shared all of our summer programming information. The group toured Curtisville Lake.

b. Programs

- i. Guyses Run Kids Day May 4th 10:00 – noon. Free event for kids 13 and under, co-sponsored by the Town of Whitehall.
- ii. All MOU's and insurance certificates have been turned in. The following teams/organizations are using MCPARC facilities – FSHS baseball, softball, tennis, EFHS tennis, EFMS softball, Fairmont Little League, Fringe Little League, Marion County Youth Soccer Association, Marion County Girls Fast Pitch Softball Association and Fairmont Freeze Girls Lacrosse.
- iii. Tina continues to work closely with the Mary Lou Retton project assisting Thrasher and Veritas with any tasks needed.
- iv. The MCPARC Community Garden is now accepting reservations for the garden beds. An open house was held April 13th.
- v. Curtisville campgrounds opened April 1st.
- vi. Family Fishing Day was held March 29th at Curtisville Lake. The event was a huge success with over 75 kids and their families in attendance. MCPARC had giveaways and snacks for all in attendance. The DNR came and stocked fish during the event.
- vii. MCPARC is currently accepting applications for summer seasonal staff for both pools, playground and day camp programs.

VI. Maintenance Report – the maintenance report listed all projects the team completed during the month. There were no questions. Tony praised the team for all the things they do and for the amount of projects they get completed each month.

VII. New Business - none

VIII. President's Remarks - none

IX. Around the Horn

a. **J. Bledsoe**

b. **R. Brookover**

c. **P. Burton**- thank you to MCPARC for the donation to the 20th annual ice bowl. The event has raised over \$77,000 and thousands of pounds of food for the Soup Opera since the event began.

d. **T. Evans** – no comment

e. **J. Ford** – no comment

f. **R. Garcia**

- g. **C. Maxwell** – no comment
- h. **J. Rice**
- i. **D. Shaw** – thank you Tony & Tina for your commitment to the parks; I will not be in attendance at the May meeting.
- j. **B. Tennant** – Mon County is doing an evaluation of their parks...is this something we should consider doing?
- k. **C. White** – FSU is doing a democracy program and once they get started they may want to reach out to us for a learning experience.
- l. **Tina** – congratulations to Craig White who was granted Professor Emeritus status.

With no further business, the motion was made by __Butch Tennant__ and seconded by _Phil Burton__ for meeting adjournment at __6:53__ PM. The motion carried.

__Tina Mascaro__	Sports Management Director	4-15-2024
Minutes Recorded By (Signature)	Title	Date
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Approved/ Disapproved	Initials	Date