

Marion County Parks And Recreation Commission

August 18, 2025 – Regular Meeting Minutes

6:00 PM CVB Conference Room

COMMISSIONERS

PRESENT:

Jay Ford, President
Robert Brookover, Vice Pres.
Craig White, Secretary
J. Philip Burton, Treasurer
Jimmy Bledsoe
Tracy Evans
Rick Garcia
Cathy Maxwell
Frank Moore
Josh Rice
Dave Shaw

STAFF

PRESENT:

Tony Michalski, Director
Tina Mascaro, Sports Management Director

GUESTS:

I. Opening of the meeting and approval of minutes

The meeting was called to order at __5:59__p.m. by _Jay Ford__(President).

The motion was made by _Rick Garcia__ and seconded by _Frank Moore__ for the **approval of the minutes** for __July 21, 2025__. Motion Carried ___X_____ Motion Denied _____

II. Financial Report for __July 2025_____

Discussion was held, Bob asked about the mileage reimbursements – most of these are for the playground and day camp program when staff have to go pick up the lunches; also for the playground program director who visits various sites on a daily basis. There is also reimbursement for mileage for the maintenance worker at Curtisville since he lives near that facility and he uses his own vehicle so that he doesn't have to drive into Fairmont. There was question regarding payment to Bennie's Boothill – these are steel boot purchases for maintenance staff.

The motion was made by __Cathy Maxwell__ and seconded by _Frank Moore__ for the **financial report and invoices** for _July 2025__. Motion Carried ___X_____ Motion Denied _____

III. Committee Reports

- a. Program and Planning
- b. Finance
- c. Nominating
- d. Personnel

IV. Director's Report

- a. MCPARC 2024-25 audit: audit information was sent to the state for the single audit that MCPARC was required to complete this calendar year due to the \$1.5 million in

AMLER grant funds that were received in August 2024. This additional audit will cost ~\$4,000.

- b. MLR update: football season started on August 4th. Both the West Fairmont Colts and East Fairmont Rockets will be utilizing the field, new lockers and concession stand.
- c. Koon's Run Park: attorney Jared DeVault was contacted and begun preparation of a document for transfer of the Koon's Run Park property to MCPARC. A meeting is scheduled with the owners for August 22nd to discuss details.
- d. Pool report: 12th Street pool closed for the season August 10th. The wave pool will remain open until August 17th and then weekends only until September 1st. We had a virtual meeting with the ADG Group (Wave-Tek) for a proposal to update the wave generating equipment which is 24 years old. The company complimented our maintenance team as that equipment typically only last 10 – 15 years. The estimate is ~\$198,630 for everything new. Tony noted that we have \$350,000 line item for capital development and spoke to board president, Jay Ford, for approval to contact the county commission with the possibility of asking for loan forgiveness for one year so that we can complete both the pool upgrade project and the pickleball court project. Frank asked if the infrastructure of the pool was sound or if it would also need some upgrades/repairs – Tony noted that the pool structure itself has no issues.

The motion was made by Bob Brookover and seconded by Cathy Maxwell for the **approval of** Tony contacting the County Commission to formally request a one year waiver of loan repayment so that we can proceed with the wave pool repair and pickleball court project this fiscal year.
Motion Carried X Motion Denied _____

- e. There are also off-season plans to spruce up 12th Street with some cleaning and painting of the outside entry way.
- f. National Night Out: MCPARC hosted the national night out event at East Marion Park on August 5th sponsored by the City of Fairmont Police Department. The event was well attended and Fairmont Police Chief, Steve Shine, is looking forward to having the event again next year at our Central Terrace/EM Park.
- g. Heston Property: An agreement was prepared by attorney Jarod DeVault, regarding the agreement with Mr. Tom Heston granting him right of way on a portion of MCPARC property across the river from Prickett's Fort and in return MCPARC will receive a small riverfront parcel along the West Fork River Trail. A copy of the agreement was available for Board members to review and discuss.

The motion was made by Phil Burton and seconded by Rick Garcia for the **approval of** the document prepared by attorney, Jarod Devault granting Thomas E. Heston 'a right-of-way for ingress to and egress from said bridge and real estate over all existing or former access roads' and in return MCPARC will receive 'real estate situate on the waters on the West Fork River in Grant District as described in the document'. Motion Carried X Motion Denied _____

- h. East Marion Park Pickle Ball project: we are in the process of putting the project out to bid. Tony has met with several contractors for discussion of the project and Tina had collected a couple of estimates last year and we will reach out to them again with the official bid details. The MCPARC maintenance team will be doing site preparation before the bid is awarded. The board asked to see a design and Bob

noted that it needed to be a specialized asphalt – not the same used for road construction.

- i. County Commission Playground Project – the County Administrator and Commissioner Bobby Devaul reached out to MCPARC about assisting them with their plan for playground improvements throughout the county. The commission will be giving MCPARC \$60,000 and we will purchase all the equipment and assist with installations. Playground projects were approved for Mannington, Farmington, Monongah, Barrackville, Idamay, and Jayenne School.

The motion was made by _Bob Brookover_ and seconded by _Phil Burton_ for the **approval of** _MCPARC accepting \$60,000 from the Marion County Commission for the sole purpose of purchasing the playground equipment for their project and creating a budget revision to add a line item 'County Commission Playground Project' so to reflect the \$60,000 in and \$60,000 out for the project____. Motion Carried ___X_____ Motion Denied _____

V. Sports Management Director Report

a. Community Engagement

- i. MCPARC received a donation of 40 bags of rubber mulch from the Lowes in Westover.
- ii. MCPARC partnered with the City of Fairmont Police Department and hosted National Night Out at East Marion Park. The event was a tremendous success with a great turnout. They are planning to return next year.
- iii. Barrackville PTO borrowed carnival style games from MCPARC for their back-to-school bash held August 18th.

b. Programs

- i. MCPARC attorney – Jarrod DeVault was contacted regarding the Koon's Run Park property. A meeting with the family is set for August 22nd.
- ii. The 12th Street pool closed for the season August 10th; all concession supplies were transferred to the Wave Pool. We celebrated the lifeguards and staff with a cookout on August 11th. The winterizing and clean-up of the pool has already begun.
- iii. Fall sports using MCPARC facilities: West Fairmont Colts football and cheer are using MLR football field and multi-purpose field. Fairmont Little League will be using A, B, & C field at MLR. East Fairmont Rockets are using MLR football field for their home games. Marion County Youth Soccer is using all fields at the For the Kids Soccer Complex. EFMS and WFMS boys and girls soccer teams are using FTK. Numerous travel teams use East Marion, Worthington and Hutchinson softball fields. The small field next to the office is booked nightly for U6 and U8 soccer practices. WFHS JV Football will be using the football field at MLR.
- iv. The Seth Burton Memorial Disc Golf Tournament will be held September 12 - 14.
- v. The MCPARC Community Band has been invited to participate in WV's first Community Band Festival.
- vi. Upcoming: The Wave Pool at East Marion will close for weekdays after August 17th. Anticipated last day for the wave pool remains September 1.

Family Rail Trail Walk originally scheduled for September 28th will be moved to the 27th.

- VI. **Maintenance Report: maintenance** submitted their report which included numerous projects, grass cutting, field maintenance, trail clean-up, and general maintenance at all parks.

- VII. **New Business:** Tony noted that the WV State Parks and Recreation conference is October 7 – 9 this year in Morgantown. Jay asked that we begin planning another work luncheon with the city, county and school board.

- VIII. **President’s Remarks:** none

- IX. **Around the Horn**
 - a. **J. Bledsoe** - absent
 - b. **R. Brookover** – no comment
 - c. **P. Burton** – the Seth Burton Memorial Disc Golf Tournament is Sept. 11 – 14. Thank you to MCPARC for all your support.
 - d. **T. Evans** - absent
 - e. **J. Ford** – no comment
 - f. **R. Garcia** – no comment
 - g. **C. Maxwell** – there’s been several pools that have done a ‘dog day’ at their pools after the last day – is this something we could do at the wave pool? Tony noted that we’ve done it years ago but due to the type of diatomaceous filter that we have the dog hair gets stuck.
 - h. **F. Moore** – asked who lines our football field at MLR – we do. He noted that if a Marion County team is using it they have a maintenance guy who will come and line it for us.
 - i. **J. Rice** - absent
 - j. **D. Shaw** – no comment
 - k. **C. White** – absent
 - l. **T. Mascaro** - thank you to the Fairmont Lions Club and the Midtown Leo Club for their continued support of rail trail cleanup. They cleaned trash from the West Fork River Trail including around the park in Monongah to the Everson trailhead on Aug. 16th.

With no further business, the motion was made by __Phil Burton__ and seconded by __Rick Garcia__ for meeting adjournment at __6:53__ PM. The motion carried.

__Tina Mascaro__ Sports Management Director __August 19, 2025__

Minutes Recorded By (Signature) Title Date

Approved/ Disapproved Initials Date