

Marion County Parks And Recreation Commission

December 15, 2025 – Regular Meeting Minutes

6:00 PM CVB Conference Room

COMMISSIONERS

PRESENT:

Jay Ford, President
Robert Brookover, Vice Pres.
Craig White, Secretary
J. Philip Burton, Treasurer
Jimmy Bledsoe
Tracy Evans
Rick Garcia
Cathy Maxwell
Frank Moore
Josh Rice
Dave Shaw

STAFF

PRESENT:

Tony Michalski, Director
Tina Mascaro, Sports Management Director

GUESTS:

I. Opening of the meeting and approval of minutes

The meeting was cancelled due to a lack of a quorum.

II. Financial Report for November 2025 was submitted in the board packets for review.

III. Committee Reports

- a. Program and Planning
- b. Finance
- c. Nominating
- d. Personnel

IV. Director's Report

- a. 2026 Community Grant Program – the 2026 grant application was submitted for review to the board. Applications will be available on January 1st and are due by March 11th. Allocations will be approved at the March 16th board meeting.
- b. Koon's Run Park – Jarod Devault, attorney, submitted the deed agreement for the property acquisition. The board will need to approve. If the property is acquired the first thing we'll need to do is make major repairs to the entry foot bridge.
- c. Pool Report – we are in the process of ordering the new compressor for the Wave Pool. The manufacturing of the wave making equipment is underway and we are on schedule for the late April install.
- d. MCPARC audit – we are still waiting on the final audit report from the BHM Group. They did require us to file an extension for the single audit due to the government shutdown – a copy was enclosed in the board packet for review.
- e. East Marion Park Pickle Ball Project – The blacktopping has been completed on the courts as well as the path to the courts from the parking lot. We will apply the

surfacing and finish the installation as soon as the weather allows. The project is coming in way under the anticipated budget.

- f. FEMA – we continue to meet with representatives from FEMA about reimbursement for MCPARC’s expenses from the Father’s Day flood.
- g. Ralph S. LaRue West Fork River Trail river debris removal – a RFP was distributed with the assistance from Chris MCintire, Marin County Emergency Services Director. A copy of the RFP was enclosed in the board packet for review. A pre-bid meeting on site was held December 1st and proposals are due December 15th.
- h. Whitehall/Middletown Commons meeting – MCPARC attended a planning session for the Middletown Commons project on November 18th and also attended the business meet and greet on December 8th. The attorney for White Hall is in the process of preparing the intergovernmental agreement.

V. Sports Management Director Report

a. Community Engagement

- i. Thank you to Joyce McVicker for her donation of tree saplings for our parks.
- ii. MCPARC received a thank you from Sam Cutrone who is a neighbor to MLR Park for removing an old large tree stump that was adjacent to his property.
- iii. The MCPARC Community band participated in the City of Fairmont’s downtown Christmas Tree lighting event.
- iv. Fairmont City Council re-appointed Tracy Evans to the MCPARC board for another three-year term ending December 31, 2028.
- v. MCPARC participated in the Town of Whitehall Christmas Parade on Dec. 11, the City of Fairmont Christmas Parade on Dec. 13 and will participate in the Rivesville Christmas Parade on Dec. 20. Our maintenance team has built a phenomenal float.

b. Programs

- i. Community Band Concert is December 15th, 7:00 at EFHS.
- ii. Tony and I have been working on debris clean-up along the West Fork River near the trestle that MCPARC owns. Pre-bid meeting was held Dec. 1st and sealed proposals are due December 15th by 4:00.
- iii. Tony and I have been working with FEMA pertaining to the damage that occurred on MCPARC property during the Father’s Day flood. We hope to get some assistance for the extensive damage that some of our sites have suffered.
- iv. K-3 Basketball program is going well. The league will run November 16 thru March 1. The K-1 league has 11 teams, 112 kids, and 26 coaches. The 2-3 league has 12 teams, 132 kids, and 24 coaches. Background checks have been completed on all volunteers. Games begin the weekend of Dec. 20/21.
- v. The Christmas Tree program began December 2nd. MCPARC has partnered with Clark’s Nursery and once a tree is purchased MCPARC will deliver the tree to their home and pick it up after the holidays to be planted in one of our parks.
- vi. MCPARC is providing Christmas photo opportunities at no cost in the Central Terrace building on Dec. 2, 4, 6, 9, 11.
- vii. MCPARC’s last bus trip of the year was Dec. 7. The group went to Oglebay for a dinner show and to see the lights.

