



# MARION COUNTY

## PARKS & RECREATION

1000 Cole Street, Suite B  
Pleasant Valley, WV 26554  
P.O. Box 1258  
Fairmont, WV 26555  
info@mcparc.com  
304-363-7037

### Employment Application

#### Applicant Information

Date \_\_\_\_\_  
Name (Last, First) \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_  
Street City State Zip  
Email Address \_\_\_\_\_  
Are you over the age of 18?  Yes  No Do you possess a valid WV Drivers License?  Yes  No  
What position are you applying for? \_\_\_\_\_  
Have you previously worked for MCPARC?  Yes  No If yes, when? \_\_\_\_\_  
Special Qualifications \_\_\_\_\_

#### Education

School: \_\_\_\_\_ Location: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ to \_\_\_\_\_  
Did you graduate?  Yes  No Special Courses: \_\_\_\_\_  
School: \_\_\_\_\_ Location: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ to \_\_\_\_\_  
Did you graduate?  Yes  No Special Courses: \_\_\_\_\_  
School: \_\_\_\_\_ Location: \_\_\_\_\_ Dates Attended: \_\_\_\_\_ to \_\_\_\_\_  
Did you graduate?  Yes  No Special Courses: \_\_\_\_\_

#### Employment Experience

1. Employer: \_\_\_\_\_ Location: \_\_\_\_\_ Dates employed: \_\_\_\_\_ to \_\_\_\_\_  
Rate of pay: \_\_\_\_\_ Main duties: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
2. Employer: \_\_\_\_\_ Location: \_\_\_\_\_ Dates employed: \_\_\_\_\_ to \_\_\_\_\_  
Rate of pay: \_\_\_\_\_ Main duties: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
3. Employer: \_\_\_\_\_ Location: \_\_\_\_\_ Dates employed: \_\_\_\_\_ to \_\_\_\_\_  
Rate of pay: \_\_\_\_\_ Main duties: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

#### Professional References

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Ph# \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Ph# \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Ph# \_\_\_\_\_

Employment at MCPARC is "at-will". I verify that the information provided in this application is truthful to the best of my knowledge. I permit inquiries to past employers and references and authorize the Marion County Parks and Recreation Commission to perform a background check.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_