

Marion County Parks And Recreation Commission

__February 26, 2024__ – Regular Meeting Minutes

6:00 PM CVB Conference Room

COMMISSIONERS

PRESENT:

Jay Ford, President
Robert Brookover, Vice Pres.
Craig White, Secretary
J. Philip Burton, Treasurer
Jimmy Bledsoe
Tracy Evans
Rick Garcia
Cathy Maxwell
Josh Rice
Dave Shaw
Butch Tennant

STAFF

PRESENT:

Tony Michalski, Director
Tina Mascaro, Sports Management Director

GUESTS:

I. Opening of the meeting and approval of minutes

The meeting was called to order at __6:00_p.m. by _Phil Burton__(Treasurer).

The motion was made by __Butch Tennant__ and seconded by _Rick Garcia _ for the **approval of the minutes** for __January 22, 2024___. Motion Carried ___X_____ Motion Denied _____

II. Financial Report for ___January 2024_____

Tony & Phil met prior to the meeting to review the budget. Since the County Commission did not transfer the money to MCPARC for our 'gift', they will be paying all the construction bills upon invoice. This allows our budget for the fiscal year to be readjusted once again. The total for the MLR project was 1,730,000.

Dave asked what the Truist charges were for – these are the credit cards. There was also a question about the Colonial Life charges – MCPARC pays ½ of the vision and dental insurance so these would be charges for employee insurance coverage.

The motion was made by _Rick Garcia__ and seconded by _Butch Tennant__ for the **approval of** __readjusting the budget to reflect the monies removed for the MLR project being added back into this fiscal year since the County Commission will be paying invoices themselves from the \$600,000 gift___. Motion Carried ___X_____ Motion Denied _____

The motion was made by __Dave Shaw__ and seconded by __Butch Tennant__ for the **financial report and invoices** for _January 2024___. Motion Carried ___X_____ Motion Denied _____

III. Committee Reports

Prior to the discussion of committee reports, Dave Shaw asked Tony if MCPARC fell under the Sunshine Act. Tony indicated 'yes', we do and we must post the minutes and agendas to our meeting. Tina and office manager Krystie Davis had also begun looking into part of MCPARC's website where agendas and minutes were to be updated and had begun this process with the webmaster. Dave also brought to light that our committees listed were incorrect based on material that Tony had forwarded all board members from our By-Laws. Program and Publicity should actually be called Program & Planning, and there should not be a Long-Term Vision committee as it falls under the Program & Planning. Moving forward, we will correct the minutes and agendas to properly reflect the correct MCPARC committees.

Handouts were included to reflect the 2023 committees, along with copies of the by-laws that defined each committee.

- a. Program and Planning – meeting was held February 12, 2024 (agenda was included in packet) Tony gave a brief summary of that meeting which included a possible public/private partnership for a recreation center; current fiscal budget capital development projects; community assistance projects; next fiscal year capital development projects; the AML pilot grant at the Middletown commons project; the Baxter Motor Sports Park AML grant that was awarded under Tony's expertise grant writing; the Rails to trails cross town connection; and MCPARC's horizon projects.
- b. Finance –
- c. Nominating – the slate of officers for 2024 recommended for re-appointment included Jay Ford – President, Robert Brookover, Vice Pres, Craig White, Secretary and J. Philip Burton, Treasurer. The slate was approved.
- d. Personnel -

The 2024 committees will need to be approved by President Jay Ford, as indicated in the by-laws.

Recommendations are as follows:

Finance Committee – Phil Burton

Program and Planning Committee – Josh Rice, Rick Garcia, Cathy Maxwell, Craig White, Tracy Evans

Nominating Committee – Josh Rice, Butch Tennant, Tracy Evans

Personnel Committee – Jimmy Bledsoe, Rick Garcia, Butch Tennant

IV. Director's Report

- a. Committees and officers – items were previously discussed; all board members had an opportunity to sign up for which committee they'd prefer to serve on.
- b. Mary Lou Retton project update – Demolition and renovation photos were shared with the board. Minutes from the progress meeting and the first two pay applications were also included. An updated timeline from Veritas was included. Tony will continue to keep the board updated by sending them the progress meeting minutes every two weeks.
- c. 2024 Community Grant Program applications are available in the office and on our website. Grant applications are due by 4:00pm March 13th and will be awarded at the March 18th board meeting. A grant meeting will be held at 5:30pm on March 18th prior to the meeting to discuss the grant allocation recommendations.

- d. MCPARC bus trip program information was included. Linda Swisher does an excellent job of coordinating and scheduling the trips. All information was posted on MCPARC's website.
- e. Project Report
 - i. Assisted the Daughter's of the American Revolution moving rocks for their memorial at Prickett's Fort.
 - ii. Assisted with the construction of a batting cage at East Marion softball field.
 - iii. Constructed a new batting cage at Mary Lou.
 - iv. MCPARC maintenance crew renovated the baseball field at Greentown in conjunction with Rivesville Youth Baseball – pictures were enclosed. We provided, labor and materials.
 - v. Infield mix has been provided to the Rivesville school field and the Barrackville little league field. We have ordered and will be providing Dura-edge mix for all three of the county high school baseball fields, as well as for Mary Lou fields.
 - vi. Working on completion of the Worthington Park multi-purpose field, pictures were enclosed. It should be completed later this spring.
 - vii. New mileage signs were installed in half mile increments on both the McTrail and the West Fork River Trail. Rail trail users have been very excited about these signs. We continue to deal with downed trees and occasional rockslides along the trails.
 - viii. Additional barriers had to be installed in the Everson area to keep ATVs off the trails.

V. Sports Management Director Report

a. Community Engagement

- i. Working on a possible collaboration with the Town of Whitehall to sponsor a fishing event at Guyses Run.
- ii. Bradley Field from the Isaac Walton League Conservation Group will be placing pipes along the pond for fishermen to put old lines in to eliminate them being thrown on the ground in both Guyses Run and Curtisville.
- iii. Collaborating with the City of Fairmont for Celebrate Trails Day on April 27th.
- iv. Working closely with Delaina Kucish on a public/private partnership for an indoor gymnasium center in Watson Addition along the West Fork River.
- v. Received a thank you from the 13th Annual Seth Burton Memorial Disc Golf Tournament that MCPARC was a silver sponsor for. A copy of the note was included.

b. Programs

- i. MCPARC K-3 basketball league games are continuing each Saturday and Sunday and will culminate with a skills showcase on March 2 for the K-1 league and a single elimination tournament for the 203 league. Each team receives a free voucher to Fox's Pizza for their end of season celebration.
- ii. Working on summer programming but still waiting on calendar dates from MCBöE and FSU.
- iii. MOU's and insurance certificates have been completed and received from FSHS baseball, EFMS softball, FSHS tennis and Fairmont Little League. Insurance certificates have been received from all MCBöE teams and also the Fairmont Freeze Lacrosse team. Still waiting on FLL and MCSC insurance

certificates and MOU's from FSHS softball, EFHS tennis and MCSC. Due to nice weather conditions, teams are requesting earlier use of the fields.

- iv. Continue to work closely and attend all project progress meetings for the MLR project.
- v. Guyses run will open April 20th.
- vi. Curtisville campground will open April 1st, but our Family Fishing day will be held March 29th.
- vii. Maintenance and I were able to come up with a plan to re-locate one of the tee-ball fields to make it useable. This will allow for more games to be played since this is one of FLL's largest leagues. I've also asked maintenance to construct a batting cage between B and C field – which they have already completed. Photos were included.
- viii. For board discussion – the MLR project and Fairmont LL's opening day. After much discussion and looking at construction timelines and completion dates, it is the board's recommendation that FLL wait until next year to do a large Opening Day Celebration. MCPARC would sponsor fireworks for this event in 2025. We are not confident that there is adequate parking for a large opening this year and are concerned about the safety of patrons around the construction zone.
- ix. Linda Swisher submitted her bus trip schedule – Amish Country May 18th, Mystery Trip Aug. 4th, Greenbrier Oct. 6th, and the North Pole Express Dec. 7th.
- x. New program –“Exercise to become a better pickleball player” will be offered free to the community. March 20, 27, April 3 & 10 from 11:30 – 12:30 in the Police Reserve Building.
- xi. New signs were ordered for the rail trails and for our community assisted projects. Authorized vehicles only signs for the trails and parks and ‘this project partially funded by MCPARC’ signs for our community projects.
- xii. MCPARC will once again host the World's Largest Swim Lesson on June 20th at the Wave Pool.
- xiii. Two sessions of youth tennis lessons will be offered again this summer. Session 1 June 11-27, Session 2 July 1 – 12.

VI. **Maintenance Report** – a list of completed projects was included for review.

VII. **New Business** – none

VIII. **President's Remarks** - none

IX. **Around the Horn**

a. **J. Bledsoe** – had to leave early, no comment

b. **R. Brookover** – not present

c. **P. Burton** -reported on the success of the 20th Annual Ice Bowl and thanked MCPARC for the donation. They made over \$12,000 and a full truckload of food for the soup

opera.

- d. **T. Evans** - had to leave early, no comment
- e. **J. Ford** – not present
- f. **R. Garcia** – still would like to change the name of MLR park; do we know of any large donors who might be interested? He has requested Jay to form a committee to search for a new sponsor.
- g. **C. Maxwell** – personally thanked Tony and Tina for all they do; wanted to know where WFMS softball was playing since they weren't using East Marion this year (they are now playing at FSU's lower field)
- h. **J. Rice** – personally thanked Tony and Tina for all they do; recalled that he made a phone call about there not being any bleachers at East Marion for people to sit on during softball practices and the next day they were there.
- i. **D. Shaw** – personally thanked Tony and Tina for all they do.
- j. **B. Tennant** – complemented the 2-3 basketball program; since he had a grandchild playing in that league, he was able to see first hand how smoothly it ran.
- k. **C. White** – said he had spoken to Bob, and he's going to rehab and doing well; says to say hello to everyone.
- l. **Tina** – gave Tracy Evans a card from the board and staff to express our condolences for the loss of her mother.

With no further business, the motion was made by __Butch Tennant ____ and seconded by _Josh Rice__ for meeting adjournment at __7:20__ PM. The motion carried.

Tina Mascaro Sports Management Director February 28, 2024

Minutes Recorded By (Signature)	Title	Date
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Approved/ Disapproved	Initials	Date
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