

# Marion County Parks And Recreation Commission

\_\_June 17, 2024\_\_\_\_ – Regular Meeting Minutes

6:00 PM CVB Conference Room

## COMMISSIONERS

### PRESENT:

Jay Ford, President  
Robert Brookover, Vice Pres.  
Craig White, Secretary  
J. Philip Burton, Treasurer  
Jimmy Bledsoe  
Tracy Evans  
Rick Garcia  
Cathy Maxwell  
Josh Rice  
Dave Shaw  
Butch Tennant

## STAFF

### PRESENT:

Tony Michalski, Director  
Tina Mascaro, Sports Management Director

### GUESTS:

Zara Harold – Muralist  
Ashton Louden - Muralist

## I. Opening of the meeting and approval of minutes

The meeting was called to order at \_6:00\_p.m. by \_Jay Ford\_(President).

Jay introduced the guests – Zara and Ashton. They were the muralist who did the murals at Baxter and would like to potentially do some at MLR, EM or Palatine Park. They work closely with Joel Dugan and showcased some of their latest murals in outside parks. Discussion was held and Tony suggested the Police Reserve building might be a nice place to start and also mentioned to them that we do not oversee Palatine Park. The month of July is too hot for the paint, and they can paint on any surface. They had no specific murals in mind but said they would work with MCPARC on any ideas or images.

The motion was made by \_\_\_Butch Tennant\_\_ and seconded by \_Cathy Maxwell\_\_ for the **approval of the minutes** for \_\_May 2024\_\_. Motion Carried \_\_\_X\_\_\_\_\_ Motion Denied \_\_\_\_\_

## II. Financial Report for \_\_\_May 2024\_\_\_\_\_

Dave Shaw noticed that 9-line items were over the 100% mark and wondered if the budget was ok – Tony indicated ‘yes’ the budget is on target for the last month of the fiscal year.

Rick Garcia asked what the payment to Mannington Elks was for and Tony replied that it was a community grant.

The motion was made by \_\_\_Butch Tennant\_\_ and seconded by \_Cathy Maxwell\_\_ for the **financial report and invoices** for \_\_May 2024\_\_. Motion Carried \_\_\_X\_\_\_\_\_ Motion Denied \_\_\_\_\_

## III. Committee Reports

- a. Program and Planning – no report
- b. Finance – no report

- c. Nominating – no report
- d. Personnel – no report

#### IV. Director's Report

1. MCPARC Fiscal Year 2024-25 budget was presented for discussion and approval.

The motion was made by \_Dave Shaw\_ and seconded by \_Craig White\_ for the **approval of** \_2024-25 MCPARC budget as presented by Director, Tony Michalski\_. Motion Carried \_\_\_X\_\_\_\_\_

2. Mary Lou Retton project update: minutes from progress meeting #9 held on June 4<sup>th</sup> and up to date progress pictures were included in the board packet. There has been no change to Veritas's work schedule, and they are on task to be completed mid-August. We are getting close to the \$600,000 mark for the 'gift' we received from the County Commission so Dave and Tony will work with them on details of the next phase of payment which involves a loan from them.

3. Pool Report: both pools are up and running for the season. MCPARC held another lifeguarding certification class at the Wave Pool, and we are up to 20 lifeguards. Both pools are open 7 days/week and have pool parties 4-5 days/week. There had been steady attendance at both locations. An in-service training for the guards will be held June 21<sup>st</sup> and the first session of swim lessons begin June 24<sup>th</sup>. We had a local business requesting a party in late August and we are doing our best to accommodate them but can not guarantee that we'll have guards that late in the season. Tony and Tina will work to ensure that we do what we can for this group.

Tony gave an update on the Mannington pool project. He has toured the facility a couple of times and has been working closely with them regarding their equipment, maintenance issues and staffing issues. MCPARC provided them with start-up chemicals and our pool maintenance team visited the site to prep the water for them. They are hoping to be on target to open July 4<sup>th</sup>. MCPARC will pay another \$50,000 to the project in the fall.

4. MCPARC Playground and Day Camp: All the hiring and training for both programs has been completed. Both programs will run June 10<sup>th</sup> – July 19<sup>th</sup>. Day Camp numbers have increased to almost 65 children daily and additional counselors have been hired. We have 9 playground sites around the county and are averaging over 250 children daily. Sites include – Windmill Park, 5<sup>th</sup> Street Park, Fairmont Hills, Montana Mines, Barrackville, Farmington, Mannington, Fairview and Baxter.

5. West For River/Ralph S. Larue Trail: Pictures of the massive mudslide that occurred on the trail were included in the board packet. The slide is approximately ½ mile from the Monongah trailhead towards Norway. It is visible from Route 19 across the river from the antique store on the outskirts of Monongah. Our maintenance team blocked off the entire slide area and the trail is closed in that area. The slide is still occurring and getting bigger daily. The WVDEP office of Abandon Mines were contacted, and they inspected the slide and determined that they are unable to link the slide to mine damages and will not be able to assist with the slide clean up and trail restoration. That section of the trail will be closed for the summer while we pursue other options to assist with the clean-up and restoration.

6. Project Report:

- i. We are continuing to work with organizations to complete their community grant projects.
- ii. Maintenance crew has been keeping up with the mowing and cleaning at all parks.

- iii. Fairmont Little League is at the end of their spring season and will be finishing up all-stars soon.
  - iv. A picture of the progress of the maintenance shop annex that the MCPARC maintenance crew is constructing was included in the board packet.
  - v. The walkway from the restroom to the playground at East Marion was replaced with a concrete one – picture was included.
  - vi. We obtained our SAMS number to obtain the federal money for the AMLER project at the Middletown Commons. A meeting will be scheduled to discuss the grant and property transfer.
  - vii. The MCPARC office staff has been working above and beyond to process 80+ seasonal employees.
  - viii. Summer rental of Central Terrace has increased.
  - ix. 12<sup>th</sup> Street Wall project – the County Commission hired Naternicola Masonry to repair the wall at 12<sup>th</sup> Street. Thrasher engineering designed the repair and it was started immediately. Tony was asked to attend the County Commission meeting June 26<sup>th</sup> to discuss the project. MCPARC will pay Naternicola Masonry and then be reimbursed by the County Commission.
7. Baxter Community has requested that our July meeting be held on site at their facility so they can thank all parties for the continued support and work that has been completed there. The office will send out RSVP's for this event/meeting which will include a cook-out for everyone in attendance.
8. Jimmy Bledsoe spoke to Duraedge regarding the upcoming EFHS softball field and MLR A-Field project. MCPARC hopes to have these completed in the fall.

## **V. Sports Management Director Report**

### **a. Community Engagement**

- i. Run to Remember 5K fundraiser was held on June 8<sup>th</sup> on the McTrail.
- ii. SBA communications will be doing some work on the cell phone tower located next to the dog park at East Marion on June 11<sup>th</sup> and 12<sup>th</sup>.
- iii. Fairmont Lions Club cleaned up litter along the West Fork River Trail between Monongah and Everson on June 8<sup>th</sup> and have another clean-up day planed in August.
- iv. Pool passes were donated to the Literacy Volunteers of Marion County Summer Reading Program, to Whitehall Elementary 4<sup>th</sup> grade graduating class, and to the Town of Rivesville for their Riverfront Festival.

### **b. Programs**

- i. MCPARC will be participating in the 15<sup>th</sup> annual World's Largest Swimming Lesson on June 20<sup>th</sup> at the Wave Pool.
- ii. MCPARC Community Band summer concert is July 8<sup>th</sup> at EFHS and will be performing July 14<sup>th</sup> at Hazel Ruby McQuain Park-Ruby Amphitheater.
- iii. Continue to assist with the MLR project as needed.
- iv. Assisted the playground and day camp coordinators in preparing for their summer programs.
- v. Completed pool orientation with all Day Camp participants on the first day of camp and did a seed program with them on June 11<sup>th</sup>.

- vi. Assisted with lifeguard training and pool orientation for all lifeguard and concession employees.
- vii. Tennis lessons – 18 participants for session 1 which began on June 11<sup>th</sup>.
- viii. Rookie Rugby – 8 participants currently registered which began June 11<sup>th</sup>.
- ix. Swim lessons – 27 participants for session 1 which begins June 24<sup>th</sup>.
- x. We have been receiving requests from local food trucks who are interested in serving our parks. A policy needs to be approved moving forward. After some discussion, President Jay Ford asked if the policy could be emailed to all board members so that they could have more time to view it and make informed recommendations.

**VI. Maintenance Report**

A detailed list of projects was included in the board packet. Closed the rail trail where the massive slip occurred; patched black top at EM; repaired fence at the wave pool; completed turf program for all fields; repaired vandalism at the Norway trail head; added gravel parking to the tee-ball fields at MLR; removed wooden walk at EM and poured a concrete sidewalk; added new signage to the pools and several parks; repaired toilets at 12<sup>th</sup> Street and the soccer complex; cleaned culverts on the rail trail; met with the DEP on Monongah trail slip; delivered coolers to the schools for day camp; painted yellow lines down the tunnel to brighten the walk path; continued work on the shop expansion; delivered dirt to Mannington ball field; general maintenance to trucks and mowers; delivered picnic table to 5<sup>th</sup> Street for the playground program; weekly Sam’s trip for the pools; completed all playground safety checks; removed fallen trees from the trails; repaired 2 sink holes at MLR; continued remodel work on bathroom at MLR.

**VII. New Business**

July meeting will be held at Baxter. All board members and county commissioners are invited. Picnic after the meeting.

**VIII. President’s Remarks**

Welcome back Bob!

**IX. Around the Horn**

- a. **J. Bledsoe** – no comment
- b. **R. Brookover** – ‘I’m still here and so grateful!’
- c. **P. Burton** - absent
- d. **T. Evans**- absent
- e. **J. Ford** – no comment
- f. **R. Garcia** – no comment
- g. **C. Maxwell** – no comment

- h. J. Rice** - absent
- i. D. Shaw** – no comment
- j. B. Tennant** – no comment
- k. C. White** – FSU President Mike Davis has been meeting with groups around the community and suggested we invite him to one of our meetings to learn more about the programs FSU are offering.

With no further business, the motion was made by \_\_Rick Garcia\_\_ and seconded by \_\_Dave Shaw\_\_ for meeting adjournment at \_\_7:13\_\_ PM. The motion carried.

Tina Mascaro                      Sports Management Director                      July 5, 2024

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Minutes Recorded By (Signature)	Title	Date
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Approved/ Disapproved	Initials	Date
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