

# Marion County Parks And Recreation Commission

\_October 20, 2025\_ – Regular Meeting Minutes

6:00 PM CVB Conference Room

## COMMISSIONERS

### PRESENT:

Jay Ford, President  
Robert Brookover, Vice Pres.  
Craig White, Secretary  
J. Philip Burton, Treasurer  
Jimmy Bledsoe  
Tracy Evans  
Rick Garcia  
Cathy Maxwell  
Frank Moore  
Josh Rice  
Dave Shaw

## STAFF

### PRESENT:

Tony Michalski, Director  
Tina Mascaro, Sports Management Director

### GUESTS:

## I. Opening of the meeting and approval of minutes

The meeting was called to order at \_6:00\_\_p.m. by \_Jay Ford\_\_(President).

The motion was made by \_Phil Burton\_\_ and seconded by \_Josh Rice\_\_ for the **approval of the minutes** for September 15, 2025\_\_. Motion Carried \_\_\_X\_\_\_ Motion Denied \_\_\_\_\_

## II. Financial Report for \_\_September 2025\_\_

- MCPARC is still waiting on a levy check ~\$250,000
- Bob – when giving community grants, we should hold out a small portion of what was granted to cover the cost of signs indicating MCPARC's assistance in their program. Tony can add it to the grant guidelines for 2026.
- Bob – concerned we are paying an employee's mileage and asked if this was the most efficient way. Due to the proximity of where the employee works in relation to the facility the employee covers it is more cost-effective to pay the mileage instead of having the employee travel all the way into the shop to pick up a vehicle and then travel back to the property.
- Phil noticed that the day camp budget was almost at 100% expenditure – Tony noted that it's ok because we won't have any additional expenses for day camp until next fiscal year.

The motion was made by \_Cathy Maxwell\_\_ and seconded by \_\_Bob Brookover\_\_ for the **financial report and invoices** for \_\_September 2025\_\_. Motion Carried \_X\_\_ Motion Denied \_\_\_\_\_

## III. Committee Reports

- a. Program and Planning
- b. Finance
- c. Nominating
- d. Personnel

#### **IV. Director's Report**

- a. MCPARC Levy – Tony, Tina and Jay attended the September 24<sup>th</sup> County Commission meeting along with the Transit Authority and the Library to present the county with request to have the levy on the ballot in May 2026. The commission approved the request. A copy of an article that ran in the Times WV was included in the board packet. Jay asked all commissioners to invite Tony and/or Tina to come speak at any organizations they are associated with to help promote the levy in the upcoming months.
- b. WVRPA Conference – A copy of the agenda for the annual conference was included in the board packet. Tony and Tina both attended the conference, which was a great networking opportunity. MCPARC received the James L. McClelland Public Parks and Recreation Facility Award for the Central Terrace and Gazebo buildings.
- c. Koon's Run Park – we are still waiting for Piggott and Associates to complete the survey on the property. Once completed Jarod Devault will prepare the deed agreement to be presented to the board.
- d. Pool report – the MCPARC maintenance crew has disassembled most of the wave making equipment in preparation for the replacement in the spring. Both pools are now completely winterized. A detailed breakdown of income and expenses for both pools was distributed at the meeting. Final reports have the wave pool at +\$15,369.87 and 12<sup>th</sup> street pool at -\$19,513.56.
- e. East Marion Park pickle ball project – the MCPARC maintenance crew has begun the prep work for the pickle ball court installation. Drainage concerns behind the courts have been addressed; nets, poles and surface material has all been ordered. The contractor is expected to begin blacktopping the week of October 21<sup>st</sup>.
- f. County Commission playground project – funds from the County Commission that were funneled through MCPARC have been distributed to Monongah, Jayenne, Idamay, and Mannington; the playground at Farmington and Barrackville have been installed, and pictures were distributed of the finished playgrounds. We received a thank you letter from the Town of Farmington.
- g. FEMA – we have had several meetings with representatives from FEMA about reimbursement for MCPARC's expenses from the Father's Day flood, as well as trying to get funds to repair the mudslide on the West Fork River Trail close to Monongah.

#### **V. Sports Management Director Report**

- a. Community Engagement
  - i. MCPARC donated the skating rink and skates to the City of Fairmont.
  - ii. Tina attended the WV Trail organizational regional meeting.
  - iii. Both FSU softball and WVU Club softball will be using the C-Field at MLR for upcoming games/scrimmages.
- b. Programs
  - i. The last Family Rail Trail walk was held September 27<sup>th</sup> – the rain put a damper on participation.
  - ii. The Community Garden closed on October 1<sup>st</sup>. The program did not have much success this summer and we will re-evaluate ways to make it more supported.

- iii. The MCPARC bus trip Tracks and Yaks was a huge success and the participants had a fantastic time.
- iv. There are still many sport teams still using MCPARC fields: West Fairmont Colts football and cheer are using MLR football field. Fairmont Little League is using A, B, & C field at MLR. Fringe Little League is using the Sr. Field at MLR. Marion County Youth Soccer is using all fields at the For the Kids Soccer Complex. EFMS and WFMS boys' and girls' soccer teams are using FTK. Travel baseball teams are utilizing EM softball field for practices. The small field next to the office is booked nightly for U6 and U8 soccer practices. WFMS JV Football used the football field at MLR. An adult flag football team uses EM softball field.
- v. K-3 basketball registration opened October 6<sup>th</sup> and will continue through October 31<sup>st</sup>. The league will run November 16 – March 1<sup>st</sup>.
- vi. Trick or Trout will be held at Guyses Run on October 25<sup>th</sup>. The park closed for the season on October 12<sup>th</sup>.
- vii. Curtisville Lake campgrounds close on October 31<sup>st</sup>.
- viii. Both Tony and I attended the WVRPA annual conference; it was a great opportunity to network, and all the sessions provided valuable information that we can apply to our parks/trails/pools and programs.
- c. Upcoming events and programs
  - i. Christmas tree program
  - ii. Christmas photo opportunities – December 2, 4, 6, 9, 11
  - iii. MCPARC bus trip – Oglebay Dinner Show and Lights December 7<sup>th</sup>
  - iv. Christmas in the Park December 16<sup>th</sup>
  - v. Summer in December event at FSU Falcon Center December 19<sup>th</sup>

## **VI. Maintenance Report**

Maintenance submitted their report which included numerous projects, repairs and other items. The fall turf program was completed on most fields and they recently purchased a stump grinder.

## **VII. New Business**

- a. Whitehall wants to have a planning session with MCPARC on Tuesday, November 18<sup>th</sup> at 6:30 at the Whitehall Town Meeting. We hope to start construction in the spring.
- b. Korean War Memorial may be renamed or referred to as the 'All War Memorial'. Maintenance did some concrete work and clean-up and we purchased benches and a trash can to spruce it up. The flags have arrived, and we will get them put up before Veteran's Day. There was discussion on the recycle bins in that parking lot and either finding them a permanent new home or at least moving them to the wave pool parking lot for the dedication ceremony.
- c. Dave is spearheading another collaborated luncheon with the Board of Education, County Commission, City of Fairmont, Town of Whitehall and others. It was

discussed to invite the mayors of all the local towns, the FSU President and other entities in the county.

**VIII. President's Remarks - none**

**IX. Around the Horn**

- a. **J. Bledsoe** - absent
- b. **R. Brookover** – no comment
- c. **P. Burton** – no comment
- d. **T. Evans** - absent
- e. **J. Ford** – no comment
- f. **R. Garcia** – no comment
- g. **C. Maxwell** – no comment
- h. **F. Moore** - absent
- i. **J. Rice** – Eagle Scouts are looking for upcoming projects – does MCPARC need any benches or structures anywhere? He apologized for missing a few meetings due to his job situation and appreciated the opportunity to get caught up.
- j. **D. Shaw**– no comment
- k. **C. White** – absent
- l. **Tina Mascaro** – congratulations to Bob Brookover on the Outstanding Alumnas Award from Fairmont State University.

With no further business, the motion was made by \_\_Cathy Maxwell\_ and seconded by \_Rick Garcia\_ for meeting adjournment at \_6:51\_ PM. The motion carried.

Tina Mascaro                      Sports Management Director                      October 21, 2025

---

Minutes Recorded By (Signature)	Title	Date
---------------------------------	-------	------

---

Approved/ Disapproved	Initials	Date
-----------------------	----------	------